

# EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

---

COLORADO'S CENTRAL PLAINS



---

Box 28 • Stratton, Colorado 80836 • 719-348-5562 • (FAX) 719-348-5887 • [www.eccog.com](http://www.eccog.com)

## EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES October 2, 2013

### **Call to Order**

Chairman Nancy Bopenhagen called the October 2, 2013 meeting of the ECCOG Board of Directors to order at 7:05 pm at the Limon Community Building in Limon. In addition to Nancy Bopenhagen, Board members present included: Dave Hornung, Monica Halde, Linda Glidden, Troy McCue, Jack Hendricks, Greg King, and Kyle Fenner. Board member Valerie Rhoades arrived later. Staff members present included Jo Downey, ECCOG Executive Director; Candace Payne, Special Projects/Lending Director and Terry Baylie, Senior and Transit Services Director. Board members Harry Nelson, Larry Ross, Kerry Korsvold and Gary Beedy were absent. Also present was John Hill of the Ranchland News.

Nancy led the group in the pledge of allegiance. Nancy also asked those present to keep Cheyenne County Commissioner, Bob Paintin in their thoughts and prayers. Commissioner Paintin is seriously ill.

Nancy then asked the Board to consider the Minutes of the August 7, 2013, meeting. Dave Hornung moved to approve the August 7th meeting Minutes. Motion was seconded by Troy McCue. Minutes were approved unanimously.

The Board next reviewed the October 2013 Financial Report and list of bills for September 2013. The report showed a total net payroll of \$28,333.12 and total of other expenses for September of \$58,606.94. Troy McCue moved the Board approve the August 2013 financial report and pay the September bills; motion was seconded by Monica Halde and carried unanimously.

### **Federal Transit Administration Grant Vehicle Purchase Update**

Terry said that the Elbert County and City of Burlington vehicles arrived on August 20<sup>th</sup>, but not without problems. The wrong vehicles were delivered to the two locations, but finally got correctly delivered. CDOT has been billed. They then have 30 days to pay ECCOG so that a COG check can be issued to the vendor. ECCOG has received a quote from Startrans for the Lincoln County (Hugo based) vehicle and received authorization to order, so the bus was ordered on September 23<sup>rd</sup> and is expected to arrive sometime between December 23 and January 23, 2014. The scope of work for the Town of Limon FASTER vehicle has been completed but ECCOG has not yet received the contract. The contract must be in place in order to start the purchase process. Baylie stated that she had been told at the September grantee meeting that contracts will be out very soon.

### **2014 Regional Tourism Marketing**

Jo Downey stated that ECCOG had received notice that Regional Tourism Marketing grant funds would not be available to the COG for 2014. Downey said that overall tourism marketing will continue with

local marketing dollars but the proposed new birding guide and the joint participation in an advertorial in Audubon will have to be cut. The Our Journey marketing campaign for 2014 will continue to emphasize that the four counties and towns are not that far away from the Front Range. Marketing special events, antiquing and photography opportunities as well as group tours to the various regional Heritage Tourism sites will begin in late spring and continue through early fall.

### **Project HelpMATE Update**

Included in Board packets was a report project on HelpMATE...funding to assist senior citizens with the purchase of vision, hearing and dental services. HelpMATE dollars can also be used to assist in the purchase of walkers and other items that contribute to someone having better/safer mobility. Terry Baylie reviewed the report and answered questions. Due to the huge demand for assistance, the East Central Council of Local Governments Area Agency on Aging has expended all of the money for this program and has now started a waiting list should additional funding become available. A copy of this report is attached to the official file copy of these minutes.

### **State Unit on Aging Menu Issue Update**

Terry stated that the SMILE (congregate meals program) has now implemented the approved menus...most of the menus actually were closer to being in compliance with required nutrient standards than originally thought. It was also noted in the summary for the 2014 Site Evaluation of the senior services programs administered by ECCOG that Region V is now in full compliance with the SFY2013 Desk Evaluation.

### **Aging Services On-Site Evaluation**

Included in Board packets was a summary of the findings of the recent evaluation of the Aging Services for State Fiscal Year 2014. Terry reviewed the summary, which outlined only one minor compliance issue which has now been resolved. Terry stated that she was very proud of all the field staff and the contract agencies for all their hard work...the success of the programs and services is due to them. Questions on the summary were answered. A copy of the summary is attached to the official file copy of these minutes.

## **NEW BUSINESS:**

### **2014 Budget/Local Contributions**

The first draft of the 2014 overall ECCOG program and operating budget was discussed. Executive Director Jo Downey explained the components of the budget (several of which are based on previously submitted grant program requests) and answered questions. Requested changes will be made in the coming weeks with a final budget to be considered for adoption in December.

### **Senior Meals Program in Simla**

The person who owns the building in Simla where the Senior Meal Site was located closed the building, effective September 30th. The Simla Town Clerk notified ECCOG of this situation and provided names of possible re-location sites. Terry Baylie reported that she and Debby Conrads were able to meet with representatives of the United Methodist Church and have negotiated a user agreement for the meals to be prepared and served at the church. The location is excellent since it's across the street from the current location as well as across the street from the Good Samaritan Home (many GSH residents attend the meal site). ECCOG staff moved the equipment/supplies to the new location by October 1<sup>st</sup>, so participants did not miss a meal. Some equipment was put into storage (stove, hood, etc.) until such time a permanent location is available.

### **2014 ECCOG Board Member Selection Process and Time Frame**

Jo Downey outlined the process and time frame for selecting the four municipal, four county and five economic development/business/education Board members to the ECCOG Board of Directors for 2014.

### **Nomination for Appointment to the Senior Services and Transit Advisory Board**

Henrietta Owen and Tara Gaynor were nominated as Cheyenne County representatives to the SSTB. Area Agency on Aging Director, Terry Baylie asked the ECCOG Board to consider appointing both nominees to the advisory board. Troy McCue moved to appoint Tara to a 2-year term and Henrietta to a 3-year term so that both are not up for re-appointment the same year. Dave Hornung seconded the motion, which carried unanimously.

### **Other**

Nancy suggested that board members have an opportunity to suggest items to the meeting agenda by contacting ECCOG staff 2 weeks prior to the meeting date. Jo asked Candace to email the members of the board and ask for those items prior to the final agenda being developed. Those present were reminded that (as per the ECCOG By-Laws) a completed agenda must be mailed a minimum of five days prior to the meeting.

### **Next Two Meeting Dates/Locations**

The December 4<sup>th</sup> meeting will be held in Stratton at the Claremont Inn and Winery. The January meeting will be moved to the second Wednesday (rather than the traditional first Wednesday) due to the New Year's Holiday. That January 8, 2014, meeting will be held in Limon at the Limon Community Building.

### **Adjournment**

Nancy Bogenhagen declared the meeting adjourned at 7:55 pm.