

EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

COLORADO'S CENTRAL PLAINS



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EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES November 7, 2012

Call to Order

Chairman Steve Burgess called the November 7, 2012 meeting of the ECCOG Board of Directors to order at 7:12 pm at the Stratton Community Center in Stratton. In addition to Steve Burgess, Board members present included: Fred Beisser, Nancy Bogenhagen, Monica Halde, Dave Hornung, Kerry Korsvold, Troy McCue, Harry Nelson, and John Shipper. Board members absent were Linda Glidden, Jack Hendricks, Megan Hohl and Valerie Rhoades. Staff members present included Jo Downey, ECCOG Executive Director; Candace Payne, Special Projects/Lending Director; and Terry Baylie, Senior and Transit Services Director.

Chairman Steve Burgess asked Nancy to lead the group in the pledge of allegiance.

Steve then asked the Board to consider the Minutes of the September 5, 2012 meeting. Dave Hornung moved to approve the September 5th meeting Minutes. Motion was seconded by Kerry Korsvold and carried unanimously.

The Board next reviewed the November 2012 Financial Report and list of bills for October 2012. The report showed a total net payroll of \$29,137.10 and total bills for October of \$36,660.04. Fred Beisser moved the Board approve the November financial report; motion was seconded by John Shipper and carried unanimously. Fred Beisser moved to pay the October bills. Troy McCue seconded the motion, which carried unanimously.

Regional Tourism Marketing Grant

Jo Downey will brief the Board and others on the \$15,000 grant award from the Colorado Tourism Office for 2013 Regional Tourism marketing. A copy of the grant budget (includes one to one match) was included in Board packets. Downey briefly summarized the proposed work program which included developing tours to the museums for youth, going forward with a 2013 Events guide and updating the Our Journey program for 2013. The budget also included funds for public relations work by Daniele Dascalos. Jo commented that the PR work resulted in many more inquiries than buying radio or print ads in the Denver area. Dave Hornung moved to accept the tourism grant; motion was seconded by Monica Halde and carried unanimously.

2013 Board Member Selection Process

Jo Downey updated the status of the selection/election of the thirteen members for the 2013 East Central Council of Local Governments' Board. Nomination requests were sent out to the fifteen incorporated communities within the four counties in mid-October. Each community has an opportunity to nominate either a council person or its mayor to serve on the ECCOG Board. If more than one community in a

particular county nominates someone, then ballots are sent out to each of that county's municipalities and each town votes. If there is a tie, the County Commissioners in that county must break the tie. The four County Commissioner representatives are selected at the county re-organizational meetings in January. Each County also selects an economic development or stakeholder member at that time. The 13th member is appointed by the Prairie Development Corporation and is considered "at-large" and therefore be a resident of any of the four counties.

Update on Purchase of 2012 Vehicles for Elbert County and City of Burlington

Terry said that the purchase agreement for the two vehicles (new busses for Elbert County and the City of Burlington) had been sent to CDOT for approval. CDOT said more documentation was needed, but at the time of the ECCOG meeting notice mailing, ECCOG had not yet received notice as to what was missing. However, within the past few days, ECCOG has learned that the additional documentation was information that could not actually be provided until after the vehicle purchase. The forms for providing such information are on hand. Terry explained that while the vehicles are titled to their respective local governments, CDOT will have a lien on the vehicle and will hold the title for a minimum of 5 years or until the Federal interest expires. The bus(s) must be operated and used in accordance with the application and grant award. Steve Francom, with Intermountain Coach, has ordered the vehicles according to the specs that were supplied. It is anticipated that the two vehicles will arrive by the end of the month.

Status of Regional Priority Process for Governor's Blueprint

Jo Downey updated the Board on the status of the Regional Blueprint Process and the summary statement being developed by the working committee. Joe Kiely or Pat Vice will represent the working group at the statewide Blueprint meeting to be held in the next few weeks. Those present at the last working session decided to state just two goals for each of the six Core Objectives outlined by the State. The two final goals are priority goals from the CEDS, the Bottom Up Meetings and the county Blueprint meetings.

CDBG Business Loan Grant Public Hearing Changes

The grant application process for additional CDBG funds for loan capital for the Prairie Development Corporation's Business Loan Program has been pushed back until it is determined whether an additional one year extension for the existing grant can be obtained. Lincoln County has forwarded such a request to the Governor's Office of Economic Development and International Trade. Lincoln County is the grantee for the funds and then sub-contracts the grant to ECCOG and PDC for administration. Lincoln County enters into an intergovernmental agreement with the other three counties thus making the loan program region wide rather than just for Lincoln County. As there are still substantial funds available to loan through the open contract, staff felt that it would be difficult to justify the need for additional funds at this time if the remaining funds were not fully lent by the current contract end (January 31, 2013). If an extension cannot be obtained, the contract will be closed out and the remaining funds de-obligated. Then, as potential loan projects are developed, a new application can be put together. Jo Downey said that there were adequate revolved funds (principal and interest from previous loans made) currently available to maintain the loan program until a new grant could be put in place.

NEW BUSINESS:

2013 Federal Transit Administration Funding for ECCOG Region

Included in Board packets was a spreadsheet showing the FTA amounts awarded by CDOT for admin and operating funds for each of the transit programs in 2013. ECCOG received a 1.86% increase in admin and a 1.96% increase in operating funding. The spreadsheet also reflected funding in 2013 for the Hugo

based Lincoln County vehicle. Terry said that she and Debby attended the required grantee meeting on September 7th in Grand Junction. They were told at the meeting that the contracts for these funds would be forwarded for grantee signatures which would be due back between November 1 and November 16th. Fully executed contracts would then be sent out to grantees between November 19th and December 31st. Since the Board will not meet again until after the first of the year, Terry asked for a resolution to enable the Board Chairman to sign the contract when it is offered. Motion made by Troy McCue to allow Steve Burgess to sign the contract when it arrives. Motion was seconded by Kerry Korsvold and carried unanimously. Terry also informed the Board that while the Lincoln County vehicle was funded, CDOT said they are anticipating a delay on the 2013 capital awards for an “unknown” period of time (due to potential sequestration).

CDOT informed grantees that there may be a change in the capital application date. Currently, the application for all funds (operating, admin and capital) is submitted in May every two years. Again, the application date, which would be later in the year, was “unknown”.

The Town of Limon’s FASTER application (for purchase of a new bus) was submitted on September 11th, and receipt of the application was acknowledged by CDOT. At the Grand Junction meeting it was learned that the scope of work and contract negotiation would happen between February and June of 2013, and that the procurement process could begin sometime between September and November of 2013.

Colorado Department of Transportation Boundary Changes

The Colorado Department of Transportation has proposed changes to CDOT regional boundaries to “increase efficiency and enhance stakeholder (city, county and transportation planning partners) and customer relations”. These changes would move Kit Carson County from Region 1 to Region 4 (Greeley); move Cheyenne County from Region 1 to Region 2 (Pueblo) and split Lincoln County (currently in Region 1) into Region 2 and Region 4. Elbert County would remain in CDOT Region 1. For the past thirty plus years, all four State Planning and Management Region V counties (Elbert, Lincoln, Kit Carson and Cheyenne) have worked together within CDOT Region 1. After lengthy discussion, it was the consensus of those present that Elbert County would best be served by remaining in the “new” Region I but that asking for the other three counties to remain as part of Region 1 would make that newly comprised Region 1 (which now includes much of what was the old CDOT Region 6) even more unmanageable than currently proposed. Dave Hornung then made the following motion: The East Central Council of Local Governments hereby requests that the proposed CDOT boundaries as presented at the Eastern Plains TPE meeting held on November 5, 2012 be amended to place all of Lincoln, Kit Carson and Cheyenne Counties within Region 4...and that Elbert County be placed entirely within the new Region 1 as proposed. Motion was seconded by Monica Halde and carried unanimously. Jo Downey was asked by the Board to submit a letter to CDOT on behalf of the ECCOG Board stating the recommendation. COG Board members also encouraged each of the county and city governments to individually voice their respective concerns and recommendations to CDOT. Steve Burgess also asked Jo to forward a copy of the comments that Joe Kiely made at the last TPR meeting as they comprehensively summarized the numerous concerns regarding the proposed boundary changes and the manner in which they were undertaken.

2013 Budget

Enclosed with Board briefing materials was a draft of the 2013 ECCOG Budget. The overall 2013 budget is projected at 10.5 % less than that of 2012. Jo Downey summarized proposed expenditures and projected sources of revenue. Terry Baylie commented that since the draft budget was put together, it has been determined that the two part-time senior service staff time positions in Cheyenne County need to be

combined into a full-time position with benefits. One of the part-time staff persons has resigned and the other part-time person would be able to work full time and has done an outstanding job. This will increase that line item slightly and the draft budget could be amended to reflect this. Brief discussion took place as to what benefits were all inclusive under the fringe benefit category. Dave Hornung moved to adopt the 2013 Draft budget as presented with the amendment for the position in Cheyenne County. Motion was seconded by Troy McCue and carried unanimously.

2013 Area Agency on Aging Services

Terry Baylie stated that all current providers of sub-contract services with ECCOG for various services for seniors have been offered extensions of the 2012 contracts. Terry briefly reviewed these providers/services: Cheyenne County Public Health (Part B), Kit Carson County Home Health (Part B), Eastern Colorado Home Care (Parts B & E), Lincoln County DHS (Part E), and Randa Davis-Tice, Attorney (Part B). The CECAA contract is on a state fiscal year, and is not up for renewal until June 2013.

Computer Purchase

Jo Downey discussed the need for some computer changes since she will be working remotely at times (as approved by the Board at the September meeting). Jo said that being granted the ability to work remotely as needed was a benefit to her and therefore she would like to personally purchase her existing two-year old COG computer at the price ECCOG paid for it and then have ECCOG purchase a lap top and docking station for the Stratton office with Jo personally purchasing a second docking station for use whenever she was working remotely. This would allow all files to continually be updated on the same computer regardless of location since the laptop could be transported back and forth and also used at meetings throughout the State and the Region. She would also personally purchase another printer and fax for remote use. The consensus of the Board was that her offer was generous but that purchasing a two year old computer at full price was not fair to her. After comparing prices as to what the old computer cost and what a new laptop and docking station would cost, Nancy Bogenhagen made a motion that ECCOG sell Jo's existing desktop and monitor to her for \$500 and that ECCOG purchase a laptop and a single docking station...with the understanding that Jo would also purchase a compatible docking station. John Shipper seconded the motion which passed unanimously.

Other

The Prairie Development Corporation Board terms are for two years. All terms expire at the end of December. Of the nine Board Members, two are appointed by each of the four counties and an At-Large Board member: is appointed by ECCOG Dave Hornung moved to appoint Dana Siekman of Stratton as the PDC At-Large member for 2013-14. Motion was seconded by Kerry Korsvold; motion carried unanimously.

Next Two Meeting Dates/Locations

The January 2, 2013 meeting will be held in Limon (location/dinner TBD); and the February 6th meeting will also be held in Limon.

Adjournment

Steve Burgess declared the meeting was adjourned at 8:35 pm.