

# EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

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COLORADO'S CENTRAL PLAINS

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Box 28 • Stratton, Colorado 80836 • 719-348-5562 • (FAX) 719-348-5887 • [www.eccog.com](http://www.eccog.com)

## EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES November 5, 2014

### **Call to Order**

Chairman Nancy Bogenhagen called the November 5, 2014 meeting of the ECCOG Board of Directors to order at 7:10 pm at Claremont Inn in Stratton, CO. In addition to Nancy Bogenhagen, Board members present included: Gary Beedy, Monica Halde, Dave Hornung, Troy McCue, Hal McNerney, Valerie Rhoades, and Larry Ross. Staff members present included Jo Downey, ECCOG Executive Director; Candace Payne, Special Projects/Lending Director; and Terry Baylie, Senior and Transit Services Director. Also present were Leesa McCue, Emma McNerney, and John Hill of the Ranchland News. Members absent were Greg King, Jack Hendricks, Harry Nelson, and Kyle Fenner. Chairman Bogenhagen led the group in the pledge of allegiance.

### **Approval of Minutes**

Nancy then asked the Board to consider the Minutes of the September 3, 2014, meeting. Troy McCue moved to approve the September 3, 2014, meeting Minutes. Motion was seconded by Monica Halde and carried unanimously.

### **Financial Report**

The Board reviewed the November 2014 Financial Report and list of bills for October 2014. The report showed a total net payroll of \$29,011.00 and total October bills of \$57,342.72. Jo also explained the recent cash flow issue...reimbursement for CDOT funded transit programs and State-funded Aging Services from the State were delayed for over 90 days. ECCOG was made a bridge loan of \$15,000 by the Prairie Development Corporation at no interest to assist with cash flow. The State computer issues seem to have now been resolved. Back reimbursement has now been received and the \$15,000 repayment is in the list of bills to be approved. Staff does not anticipate that cash flow will be an issue this last quarter of 2014. Monica Halde moved the Board approve the November financial report and pay the October bills. Gary Beedy seconded the motion, which carried unanimously.

### **Broadband Plan Status**

Jo Downey updated the Board and others as to the anticipated time frame for the launch of the Broadband Planning Project. Until a Colorado Department of Local Affairs (DOLA) grant contract has been fully executed, the initial Stakeholders meeting cannot be scheduled. Downey stated that an official grant award letter from DOLA arrived two days earlier. The award

amount is \$47,250, as requested, with a cash match of \$15,762. It could be another 30 days before a contract is in place. Downey stated that she had met earlier with the Mid-State Consultants to update them on the time delays and to discuss how the project would go forward once a DOLA contract had been issued and a contract with Mid-State was in place. The general plan is that during the stakeholder meeting, each county group attending will select two persons to be on an official steering committee. This committee will work with Mid-State on a regular and often twice weekly basis (by teleconference) to help guide the plan. In anticipation of the DOLA contract arriving before the next official COG Board meeting, a motion was made by Larry Ross and seconded by Troy McCue to authorize Chairman Bopenhagen to sign the contract when it arrives and for staff to make arrangements for that signing and then return the documents to DOLA immediately. Motion carried unanimously.

### **State Fiscal Year 2014 Senior Services Carry-Over Funding**

Terry reviewed the carry-over funding available for State Funded senior services by the East Central COG AAA. A summary of the funds was included in Board Packets. She explained that there is no ability to transfer funds between service functions/parts at this time. She said that based on discussion with advisory board members, funding recommendations were made for Part B and Part E services. The recommendations were reviewed and questions were answered. Terry also stated that turn-around time for approval of the funds was very short, so the Board was asked to consider ratifying the SSTB recommendation as to allocations as well as submission to the State by the deadline. Troy McCue moved to ratify the advisory board allocations/deadline submission of the carry-over funding. Motion was seconded by Hal McNerney and carried unanimously.

### **Comprehensive Economic Development Strategy (CEDS)**

Jo Downey outlined the status of the development of the new Comprehensive Economic Development Strategy for the four-county region. The CEDS Committee met on October 23 to begin developing vision and goals for the plan. Those present included official CEDS Committee members as well as Blueprint Committee members since the development of the new Economic Development Strategy will be built upon work that has been ongoing under Blueprint during the past three years. All members are “equal” and Downey said that the “official CEDS” committee needed to be delineated as EDA required a certain make-up of business and economic development interests. Staff reported that the participation and attendance at the October 23 meeting exceeded expectations. Suggested goals and objectives in draft form are due back from those participants by November 21, 2014.

### **Municipal Board Members for 2015**

Staff updated those present on the status of the nominations from the municipalities in each of the four counties as to interest in serving on the 2015 East Central Council of Local Governments Board of Directors. Nominations are due back from the communities by November 12. Jo Downey said that nominations have been received from Burlington and Simla thus far.

## **NEW BUSINESS:**

### **2015 Capital Equipment Purchases for Transit Program.**

Information on the planned 2015 vehicle purchases for the Outback Express Public Transit System was included in Board Packets. Terry Baylie said this is preliminary information for the scope of work. She also reviewed the tentative plan for use of the awarded FASTER matching funds. ECCOG was awarded \$13,500 but only actually requested \$9,200; so a request was sent to CDOT that ECCOG wished to allocate the additional funds (\$4,300) proportionately between the other two vehicles to assist with local match. However, Terry was informed late last week that this was not an option and ECCOG will only receive the \$9,200.

### **Employee Health Insurance Costs**

The ECCOG employer contribution to each employee's health insurance policy has been \$400 a month for the past ten years. Cost of the policy continues to rise. The Board was asked to consider increasing this amount to \$450 beginning January 1, 2015. Included with Board materials were copies of the policy costs for 2014 and 2015. Gary Beedy moved to increase the amount paid by ECCOG to \$450 per employee. Motion was seconded by Monica Halde and carried unanimously.

### **Federal Transit Administration Funding for 2015**

Terry Baylie reviewed the summary of operating and administration funding awarded for 2015. A summary of these awards was included with Board materials and a copy of that summary is attached to the official file copy of these minutes.

### **2015 ECCOG Budget**

Enclosed with Board materials was a copy of the first draft of the 2015 ECCOG Budget. This budget had been developed based on previously approved grant contracts, salary schedules, etc. The Board reviewed the numbers. After brief discussion, Troy McCue moved to adopt the 2015 COG Budget as presented. Motion was seconded by Larry Ross and carried unanimously.

### **Next Two Meeting Dates/Locations**

January 7, 2015 (last meeting of 2014 Board) – Limon

February 4, 2015 (First meeting of 2015 Board) - Limon

### **Other**

### **Adjournment**

Nancy Bogenhagen declared the meeting adjourned at 7:56 pm.