

# EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

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COLORADO'S CENTRAL PLAINS

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## EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES May 2, 2012

### Call to Order

Chairman Steve Burgess called the May 2, 2012 meeting of the ECCOG Board of Directors to order at 7:00 pm at the Hen House Café in Simla, CO. In addition to Steve Burgess, Board members present included: John Shipper, Dave Hornung, Troy McCue, Jack Hendricks, Fred Beisser, Valerie Rhoades and Monica Halde. Staff members present included Jo Downey, ECCOG Executive Director; and Terry Baylie, Senior and Transit Services Director. Also present was John Hill of the Ranchland News. Board member Nancy Bogenhagen was unable to attend. Paul Warnecke of Simla and Patrick Halde of Cheyenne Wells were guests.

### Presentation of 2011 Audit

Lori Hendrick from May Jackson Hendrick presented the 2011 ECCOG Audit to the Board. Drafts of the audit were mailed to the Board in early April for review. Hendrick stated that it was a very clean audit and the highest opinion possible was given by her firm. Brief discussion followed. Fred asked that two sentences be clarified due to grammatical inconsistencies. A motion was made by Troy McCue and seconded by Dave Hornung to approve and accept the audit report with Fred's changes. Motion carried unanimously.

### Minutes of March 7, 2012

Steve then asked the Board to consider the Minutes of the March 7, 2012 meeting. Dave Hornung moved to approve the March 7th meeting Minutes. Motion was seconded by Valerie Rhoades and carried unanimously.

### Financial Report

The Board next reviewed the May 2012 Financial Report and list of bills for April 2012. The report showed a total net payroll of \$27,716.44 and total bills for April of \$46,306.06. Fred Beisser moved the Board approve the May financial report and pay the April bills. Troy McCue seconded the motion, which carried unanimously.

### Election of Board Secretary

Current ECCOG Board Secretary, Fred Beisser, has moved into the position of vice-chairman since former vice-chairman Rayetta Palmer is no longer on the ECCOG Board. Thus the position of Board Secretary needed to be filled for the remainder of 2012. Troy McCue nominated Monica Halde for the

secretarial position. Fred Beisser seconded the nomination and moved that nominations cease and Monica be elected by acclamation. Motion was seconded by Dave Hornung and carried unanimously.

### **Potential Move of State Unit on Aging**

Area Agency on Aging Director, Terry Baylie, reviewed current information (copies included in Board packet materials) regarding the proposed move of the State Unit on Aging from the Colorado Department of Human Services to the Department of Health Care Policy and Finance and answered general questions. There has been no new information received on neither the move or on potential legislation.

### **Our Journey Program 2012**

Jo Downey stated that the new marketing program/materials for the 2012 *Our Journey* Heritage Tourism campaign were nearing completion and should go to print late next week. A brochure (with a minimum three year shelf life) has been developed for the program. This brochure emphasizes the relative closeness of Colorado's Central Plains to the Front Range and also outlines the many things to do in the area...including antiquing and photography. Rather than purchase "give-a-way" items for each of the museums, the budget for those will be used for gas cards and car banks for give-a-way items on radio and television spots that feature the Our Journey program. This publicity is much more economical than purchasing print ads and generates far more inquiries. Emphasis during these shows/spots will again highlight the closeness of the area...one tank trips. The free admission ticket to all of the museums will be in a different format than previous years and will be laminated so that it can be used throughout the season. It will not have to be stamped or punched. This printed piece lists the actual days and times that each of the museums is open which needs to be changed each season.

### **CDOT/FTA 2012-2013 Grant Application Update**

Included with Board materials were copies of selected portions of the update to the grant application from ECCOG to CDOT for 2013 transit services to be funded by the Colorado Department of Transportation with funds from the Federal Transit Administration. Terry Baylie reviewed these and other materials. The advisory board reviewed the material at its April 14<sup>th</sup> meeting and recommended that it be approved by the ECCOG Board and submitted prior to the deadline date of April 27<sup>th</sup>, which would be prior to the ECCOG Board meeting of May 2<sup>nd</sup>. Terry asked the ECCOG Board to consider ratifying the advisory board's recommendation to approve and submit the application. Motion was made by Fred Beisser to approve the application and submit it by the deadline. The motion was seconded by John Shipper and carried unanimously.

### **NEW BUSINESS:**

#### **2012 Board Member Replacement Process**

Jo Downey reported that Rayetta Palmer, Paul Warnecke and Nola Stone are no longer on the Board. The three represented the municipalities in Cheyenne, Elbert and Kit Carson Counties but are now no longer elected officials and thus cannot continue on the ECCOG Board. Therefore, notices have been sent to each municipality in each of those counties asking each town council to consider nominating either a council person or their mayor to the ECCOG Board of Directors for the remainder of 2012. Nominations are due back by May 4<sup>th</sup>. If more than one nomination is submitted within a county, then a ballot will be developed and each municipality in that county will have one vote. If only one nominee is submitted

from a county, then that person will automatically be the board representative for the municipalities of that county. Jo said the three new municipalities should be in place by the June meeting. The Lincoln County Economic Development representative seat on the Board is still unfilled. Steve said that the Lincoln County Commissioners anticipated making an official appointment before the end of the month.

### **Events Guide 2012**

A final draft of the 2012 Fun Fairs and Festivals...the summer events guide for the four-county area was distributed. Jo Downey said that 15,000 copies of the guide were being printed and thanked the Board members for reviewing the early drafts and suggesting additional events. Patrick Halde suggested that more of the hunting seasons might be listed after noticing that one of the areas listed a particular season as an event. Those present thought that was an excellent suggestion and the ECCOG staff will make a concentrated effort in 2013 to request similar events. Each school student in the region will be given a copy of the guide to take home as sometimes it is a greater challenge to make our own citizens aware of all of the fun things to do "next door" than it is to promote such happenings to persons outside the area. Copies of the brochure will also be made available at various public locations within the region. The events guide will be posted on the Our Journey webpage and a copy will be included in each of the Our Journey kits. There were several comments regarding the high quality and appearance of the brochure this year. Jo said she thought it the best one that ECCOG had ever produced. The guide is funded in part by a Regional Tourism Marketing Grant from the Colorado Tourism Office.

### **2013 Senior Services Funding Request to State of Colorado**

Copies of the 2013 Senior Services Funding Request from ECCOG to the State were distributed. This 2013 request reflects funding decreases in most program areas. The federal funds to the state showed a slight increase, so the reduction in OAA funds was due to the fact that although this region had a slight increase in individuals over 60, the increase was smaller in proportion to other AAAs, resulting in a reduction in the allocation. The dollar amounts and services were reviewed and questions answered. As the Senior and Transit Advisory Board will not meet until May 10<sup>th</sup>, the ECCOG Board was asked to consider either granting preliminary approval or authorizing an email vote on the application after the advisory group has reviewed the proposal and made a recommendation at their meeting of May 10<sup>th</sup>. After discussion, Monica moved to approve and submit the request provided there was a favorable recommendation by the advisory board. Motion was seconded by Fred Beisser which carried unanimously.

### **Meals and Transit Programs Update/Changes**

Terry Baylie reported that the Genoa Senior Center/Meal Site will probably be closing due to a dwindling number of participants. Official confirmation is still pending from the Town of Genoa. A new head cook has been hired for the Elbert Central Kitchen as the current cook is moving from the area. The Hugo Central Kitchen cooks (2) have both resigned their positions, effective April 27<sup>th</sup>. An ad was placed with no response and has now been placed for another two weeks. Until cooks can be hired, office staff from Stratton will prepare and serve the meals for Hugo, Limon and Arriba. ECCOG's registered dietitian, Jan Kochis, has received security clearance to work on-line with the state dietitian on the regional menus. After several training sessions, the decision was made between the state and local dietitians that this region's menus were so close to being in compliance that rather than work up new menus, current menus would be re-worked to bring them into compliance. There has been no word on a possible completion date. The meal site assistant/relief driver for Cheyenne County has resigned

effective April 30<sup>th</sup> and will be moving to Kansas. An ad has been placed in *The Range Ledger* and volunteers are in place to assist with home-delivered meals until a replacement is hired. Terry reviewed information regarding a potential drug & alcohol supervisor awareness/reasonable suspicion refresher training. DDI, the Town of Limon and City of Burlington, as well as ECCOG supervisors are willing to participate if scheduled. The counties have declined participation.

#### **Next Two Meeting Dates/Locations**

The June 6<sup>th</sup> meeting will be in Cheyenne Wells. There will not be a meeting in July or August. The September 5<sup>th</sup> meeting will be in Limon. Though Rayetta Palmer is no longer on the Board, she will still organize the June meeting and make arrangements for the meal and a pre-meeting tour of the helium facility.

#### **Department of Local Affairs Energy and Mineral Impact Grant Funding**

Steve Burgess asked what others might have heard regarding the eventual reinstatement of the Energy Impact Grants from the Colorado Department of Local Affairs for local government projects. Jo said it was her understanding that DOLA leadership was in the process of determining when funding might once again be available and that a decision and announcement would be made before mid-June.

#### **Board Recognition**

Steve thanked Paul Warnecke for organizing tonight's meeting and also extended his appreciation on behalf of the Board for Paul's participation during the past two years.

#### **Adjournment**

Steve Burgess declared the meeting adjourned at 8:30 pm.