

PRAIRIE DEVELOPMENT CORPORATION

COLORADO'S CENTRAL PLAINS



Box 202 • Stratton CO 80836 • (719) 348-5562 • FAX (719) 348-5887 • www.prairiedevelopment.com

PRAIRIE DEVELOPMENT CORPORATION BOARD MEETING MINUTES August 27, 2014

Call to Order

Chairman Siekman called to order the August 27, 2014, meeting of the Prairie Development Corporation at 7:19 PM held via teleconference. Members participating were: Rol Hudler, Ed Rarick, Robert Rowland, Dana Siekman, and Dorothy Stone. Maryjo Downey, PDC Administrator and Candace Payne, Special Projects Director, also participated. Jerry Allen, Steve Burgess, Robert Safranek and Marilyn Ward were unable to attend.

Minutes

The Minutes of the meeting of June 25, 2014 were tabled for the next meeting as they had inadvertently been left out of the board packet.

Financial Reports

The financial reports were not distributed so they will be reviewed at the next meeting.

Business Loan Recommendations

There were no loan applications to consider at this time.

Housing Recommendations

There were no housing loan requests above \$25,000 to approve above. Loans below that amount are reviewed and approved or disapproved by staff and do not need Board approval.

Potential Housing Project

Jo Downey said that the Town of Stratton was working on a public housing project as rental housing in the area was difficult to find. If approved by Rural Development, there may be opportunities for PDC to use some of its restricted CDBG and/or HOME project income to help with the project. The Colorado Division of Housing said that the type of housing units that Stratton was seeking could be eligible for PDC's revolved but "hard-to-use" housing funding that was coming back from principal and interest from loans made up to fifteen years ago.

Agri-Business Entrepreneur Loan Program

There were no loan applications to consider under this program at this time.

New CDBG Grant Award/Contract Status

Jo Downey shared that the CDBG contract has been awarded. Jo explained that ECCOG has approved the subcontract as has Lincoln County. Now the subcontract needs to be approved by PDC to allow for the administration of the \$300,000 funds with \$55,000 for administrative costs. Lincoln County will sub-contract the administration of the grant to ECCOG and PDC. Administrative funds can only be used in proportion to the funds lent. Jo emailed the three-way subcontract for review. Jo recommended an amendment for an additional \$200,000 might need to be considered within the next two months. Any amendment would have to be initiated by Lincoln County. Robert

Rowland made a motion to approve the subcontract and authorize Dana Siekman to sign the document. Rol Hudler seconded the motion, which passed unanimously.

SBDC Counseling Update

Candace Payne reported on behalf of Craig Curl on the upcoming Strategies for Success to be held October 15, 2014, at May Farms in Byers. Lisa Nolder has begun her SBDC work in Lincoln County but Candace could not share any progress on her activity. In late July, a client of Candace's opened their business in Kit Carson County. Her work continues with other clients who have opened or are already open as needed in Cheyenne and Kit Carson Counties.

Drought Impacted Business Loans Update

To date, PDC has loaned \$375,590 through the DIB loan program with 30 applicants. All four counties have loans in the program.

Potential Loan Activity

Candace shared one business may submit a loan application to use \$400,000 of the CDBG funds for retail services. Once the application is ready for board review, a meeting will be scheduled.

Boettcher Grant Pass-Through for Elbert County Museum

Jo said that PDC is acting as a fiscal agent for a Boettcher Foundation Grant that was awarded to the Elbert County Historical Society for the Museum in Kiowa. Downey stated that the group's 501 (c) (3) designation was delayed due to the workload at the IRS and the grant needed to go through another agency with a current 501 (c) (3) standing. The \$10,000 check has been received and a PDC check in the same amount was paid out to the Elbert County Historical Society. A one page report is due to the Foundation within a year of the project being completed. The Historical Society will prepare that report for the Boettcher Foundation with a copy to PDC for their files.

2015-2016 Board

PDC Board Members are appointed for two-year terms by their respective Boards of County Commissioners. Each county appoints two members. The ninth member is appointed by the Prairie Development Corporation. Jo said that the two year terms of the current board are over in December. Downey will poll the members at the November meeting to see if they wish to be considered for another two-year "assignment". Letters reminding the commissions that they need to appoint their representatives at their reorganizational meeting in January will be mailed in December.

Next Meeting Date/Location

Knowing a teleconference meeting may be required in September or October, no formal date was set for the next meeting. PDC will meet formally on November 19th at Stratton's Claremont Inn and Winery. The meeting will start with loan committee at 4:30 with dinner following at 5:45 and the regular business meeting beginning at 7 PM.

Other

No other items came before the board at this time.

Adjournment

There being no other business to come before the Board, Chairman Siekman adjourned the meeting at 7:46 PM.